



**Department of Facilities Management  
Conference Services**

**UNIVERSITY OF KING'S COLLEGE  
FOOD WAIVER  
(NOT CATERED BY UNIVERSITY FOOD SERVICE)**

NAME OF ORGANIZATION: \_\_\_\_\_

DATE & TIME OF FUNCTION: \_\_\_\_\_

LOCATION OF FUNCTION: \_\_\_\_\_

# OF PARTICIPANTS: \_\_\_\_\_

TYPE OF FUNCTION: \_\_\_\_\_

MENU: \_\_\_\_\_

FOOD PREPARED BY: \_\_\_\_\_

Food Donated?	Yes	No
Commercial Affiliation?	Yes	No
Charging Admission?	Yes	No
Soliciting Public Attendance?	Yes	No
Liquor Service?	Yes	No

**WAIVER:**

It is hereby agreed that the group noted above will take full responsibility and waive all liability from the University of King's College and Chartwells Canada Ltd. of claims or actions that relate to the food provided at the event noted above.

Group Representative's Name: \_\_\_\_\_ Tel.: \_\_\_\_\_

Group Representative's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Group Representative's Title: \_\_\_\_\_

Attachment: Yes                      No

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Celine Beland, Food Service Director  
Chartwells Canada Ltd.

Appeal to Bonnie Sands , Bursar. [Bonnie.Sands@ukings.ca](mailto:Bonnie.Sands@ukings.ca)

Copy: Chartwells \_\_\_\_\_ Applicant \_\_\_\_\_ Conference Services \_\_\_\_\_

**NOTE: 10 DAYS PRIOR NOTICE IS REQUIRED FOR PROPER PROCESSING OF  
THIS REQUEST**

